

## How do I request a reasonable accommodation or file a complaint?

Requests for reasonable accommodations, including meeting accommodations or to receive materials in alternative formats, should be directed to EWG's Title VI Coordinator at the email, address, or phone number provided on the back panel of this brochure.

If you have a complaint, you may file it with EWG's Title VI Coordinator up to 180 calendar days from the date of the alleged discrimination. The complaint may be submitted using EWG's Title VI Nondiscrimination Complaint Form (found online at [www.ewgateway.org/titlevi](http://www.ewgateway.org/titlevi)) or may be submitted in writing. If you do not use EWG's complaint form, your complaint should be in writing and signed and should include:

- Your name, address, and telephone number.
- The name and address of the agency, institution, or department that you believed discriminated against you.
- The how, why, when that you believe you were discriminated against. Include as much specific, detailed information as possible about the alleged acts of discrimination and any other relevant information.
- The names of any persons, if known, who EWG can contact for clarity regarding the allegations.

## How do I obtain more information about EWG's Title VI Program?

Information can be obtained on EWG's website at [www.ewgateway.org/titlevi](http://www.ewgateway.org/titlevi) or by contacting EWG's Title VI Coordinator at the email, address, or phone number provided below.

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More information about EWG's Title VI Complaint Procedures can be found in Appendix 3 of EWG's Title VI Program located online at [www.ewgateway.org/titlevi](http://www.ewgateway.org/titlevi).

## Title VI Coordinator's Contact Information

Title VI Coordinator  
East-West Gateway Council of Governments  
1 S. Memorial Drive, Suite 1600  
St. Louis, MO 63102

314-421-4220 • 618-274-2750 • fax 314-231-6120  
email: [titlevi@ewgateway.org](mailto:titlevi@ewgateway.org)



**EAST-WEST GATEWAY**  
Council of Governments

Creating Solutions Across Jurisdictional Boundaries



# Your Rights Under Title VI of the Civil Rights Act of 1964

*"Simple Justice requires that public funds, to which all taxpayers of all races contribute, not be spent in any fashion which encourages, entrenches, subsidizes, or results in racial discrimination."*

*President John F. Kennedy*



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Metropolitan Planning Organization for the St. Louis Region

## Title VI Program Commitment

East-West Gateway Council of Governments (EWG) has developed a Title VI Program that is designed to protect against discrimination and ensure that all agency planning processes are fair and consider issues that impact disadvantaged residents. The Title VI Program also describes how EWG will comply with nondiscrimination requirements found in Title VI of the Civil Rights Act of 1964 (Title VI), executive orders that address environmental justice and persons with limited English proficiency, and other federal civil rights requirements like those found in the Americans with Disabilities Act.

EWG staff is readily available to provide you with technical assistance, resources, guidance, and any other information in regard to Title VI. Please do not hesitate to contact EWG for further assistance.

### What is Title VI and what does it require?

Title VI is a federal statute that prohibits federal-aid recipients from discriminating against individuals based upon race, color, or national origin, including the denial of meaningful access to limited English proficient persons. EWG, as a federal-aid recipient, is required to implement its programs and activities in a nondiscriminatory manner.

### Which programs or activities are covered by Title VI?

Title VI covers all of EWG's programs and activities including, but not limited to:

- Environmental services
- Transportation planning
- Project location & design
- Consultant services
- Public involvement
- Safety & security planning
- Programming of projects
- Administration of programs
- Website services

## Which discriminatory actions are prohibited by Title VI?

Title VI prohibits discrimination that is based upon a person's race, color, or national origin. Discrimination includes, but is not limited to:

- Denying a person access or equal access to a service or program.
- Denying a person the opportunity or equal opportunity to participate in a program through the provision of services or otherwise.
- Providing a service to a person that is different, or is provided in a different manner, than the same service provided to others under a program.
- Treating a person differently from others in determining whether he/she meets the criteria necessary to receive services or participate in a program.
- Subjecting a person to segregation or separate treatment in any manner related to his/her receipt of services.

### Does Title VI apply to EWG's contractors or subcontractors?

Yes, Title VI applies to EWG's contractors and subcontractors. All federally funded contracts must include Title VI assurance language. EWG's contractors and subcontractors may not discriminate in the selection and retention of subcontractors and cannot discriminate in their employment practices in connection with projects assisted by federal funds.



## Other Title VI Program & Nondiscrimination Requirements

### Persons with Limited English Proficiency

Title VI also prohibits discrimination against persons with limited English proficiency (LEP). LEP status includes persons who do not speak English as their primary language and who have a limited ability to read, write, speak, or understand English. LEP persons are entitled to free language assistance.

EWG, as a federal-aid recipient, must take reasonable steps to ensure that LEP persons have meaningful access to EWG's programs, services, and information.

### Persons with Disabilities

EWG's Title VI Program addresses the nondiscrimination requirements described in the Americans with Disabilities Act of 1990 (ADA). The ADA provides civil rights protections to persons with disabilities in the areas of employment, public accommodations, services made available by state and local governments, transportation, and telecommunications. EWG, as a federal-aid recipient, is required to comply with the ADA's Title II requirements.

### Environmental Justice

Environmental Justice (EJ) refers to the federal government's policy that "EWG, as a federal-aid recipient," identify and address, as appropriate, disproportionately high and adverse human health or environmental effects of EWG's policies, programs, and activities on **minority populations and low-income populations.**